

MEETING

BUDGET AND PERFORMANCE OVERVIEW AND SCRUTINY COMMITTEE

DATE AND TIME

THURSDAY 29TH NOVEMBER, 2012

AT 7.00 PM

VENUE

HENDON TOWN HALL, THE BURROUGHS, NW4 4BG

TO: MEMBERS OF BUDGET AND PERFORMANCE OVERVIEW AND SCRUTINY COMMITTEE (Quorum 3)

Chairman: Councillor Anthony Finn BSc (Econ) FCA (Chairman),
Vice Chairman: Councillor Joan Scannell (Vice-Chairman)

Councillors

Geof Cooke
Brian Gordon
John Marshall

Arjun Mittra
Alison Moore
Hugh Rayner

Alan Schneiderman
Reuben Thompson

Substitute Members

Andrew Strongolou
Ross Houston

Barry Rawlings
Rowan Turner

You are requested to attend the above meeting for which an agenda is attached.

Aysen Giritli – Head of Governance

Governance Services contact: John Murphy 020 8359 2368 john.murphy@barnet.gov.uk

Media Relations contact: Sue Cocker 020 8359 7039

CORPORATE GOVERNANCE DIRECTORATE

ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Minutes of the Previous Meeting	
2.	Absence of Members	
3.	Declaration of Members' Interests <ul style="list-style-type: none"> a) Personal and Prejudicial Interests b) Whipping Arrangements (in accordance with Overview and Scrutiny Procedure Rule 17) 	
4.	Public Question Time (If any)	
5.	Members' Items (submitted in accordance with Overview and Scrutiny Procedure Rule 9) (If any)	
6.	New Support & Customer Service Organisation: Recommendation for Preferred and Reserved Bidder and Full Business Case	To Follow
7.	Motion to Exclude the Press and Public That under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in category 3 of paragraph 9 of Part 1 of Schedule 12A of the Act (as amended)	
8.	New Support & Customer Service Organisation: Recommendation for Preferred and Reserved Bidder and Full Business Case (Exempt)	To Follow
9.	Advance Notification of Executive Decisions	1 - 6
10.	Budget and Performance Overview and Scrutiny Committee Forward Work Programme	7 - 14
11.	Any Other Items the Chairman Decides are Urgent	

FACILITIES FOR PEOPLE WITH DISABILITIES
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<p>Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone John Murphy 020 8359 2368 john.murphy@barnet.gov.uk. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.</p>
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FIRE/EMERGENCY EVACUATION PROCEDURE
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AGENDA ITEM 9

Meeting	Budget and Performance Overview & Scrutiny Committee
Date	29 th November 2012
Subject	Advanced Notification of Executive Decisions
Report of	Scrutiny Office
Officer Contributors	Andrew Charlwood, Overview and Scrutiny Officer
Status (public or exempt)	Public
Wards affected	All
Enclosures	Appendix – Advanced Notification of Executive Decisions
Reason for urgency / exemption from call-in	N/A
Contact for further information:	
Andrew Charlwood Overview & Scrutiny Officer, 020 8359 2014, andrew.charlwood@barnet.gov.uk	

1. RECOMMENDATION

- 1.1 That the Committee comment on and consider the Advanced Notification of Executive Decisions when identifying areas of future scrutiny work.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 None.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.
- 3.2 The three priority outcomes set out in the 2012-13 Corporate Plan are:
- Better services with less money
 - Sharing opportunities, sharing responsibilities
 - A successful London suburb

4. RISK MANAGEMENT ISSUES

- 4.1 None.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 Pursuant to the Equality Act 2010, the Council has a legislative duty to have 'due regard' to eliminating unlawful discrimination, advancing equality and fostering good relations in the contexts of age, disability, gender reassignment, pregnancy, and maternity, religion or belief and sexual orientation.
- 5.2 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:
- The Council's leadership role in relation to diversity and inclusiveness; and
 - The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 None in the context of this report.

7. LEGAL ISSUES

- 7.1 The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 removes the requirement for local authorities to public a Forward Plan of Key Decisions. This has been replaced with a requirement to publish an Advance Notification of Executive decisions which the Council has been compliant with since the regulations came into force on 10 September 2012.

8. CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview and Scrutiny Committees are contained within Part 2, Article 6 of the Council's Constitution
- 8.2 The Terms of Reference of the Scrutiny Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

- 9.1 Under the current overview and scrutiny arrangements, the Budget and Performance Overview & Scrutiny Committee will ensure that the work of scrutiny is reflective of Council priorities, as evidenced by the Corporate Plan and the programme being followed by the Executive.
- 9.2 The Advanced Notification of Executive Decisions will be included on the agenda at each meeting of the Budget and Performance Overview & Scrutiny Committee as a standing item.
- 9.3 The Committee is encouraged to comment on the Notification.
- 9.4 The Committee is asked to consider items contained within the Advanced Notification of Executive Decisions to assist in identifying areas of future scrutiny work, particularly focussing on areas where scrutiny can add value in the decision making process (pre-decision scrutiny).
- 9.5 When identifying items for pre-decision scrutiny, the Committee are requested to provide specific information on the rationale behind the pre-decision scrutiny request and the expected outcome to enable Cabinet Members and officers to prepare appropriately.

10. LIST OF BACKGROUND PAPERS

- 10.1 None

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London Borough of Barnet Decisions Taken Under Executive Functions – Advance Notice of Proposed Items for Decision and Parts of Meetings which will not be held in public session ('subject to exempt report').

This notice gives details of proposed decisions due to be taken under Executive functions, together with information as to whether any proposed decisions are subject to an exempt report, consideration of which will not be in public session. The document below is also indicative of the decisions which at this stage are intended to be classified as 'key'. For the purposes of complying with the The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 however, all prospective decisions listed below are to be regarded as potentially key or potentially subject to a separate exempt report (not held in public session).

Please note: this plan lists prospective decisions. The final agenda for each meeting, which may not include all prospective decisions listed for that meeting on this document, will be published five clear working days prior to the meeting on the authority's website: <http://barnet.moderngov.co.uk>

Title	Description of proposed decision	Cabinet Member	Key Decision (Y/N).	Subject to Exempt Report (Y/N).
CABINET, 17 DECEMBER 2012				
Hendon Town Hall, The Burroughs, NW4 4BG				
Welfare Reform – Localisation of Council Tax Support	To consider results of the consultation and to agree a new scheme for publication and implementation.	Resources and Performance	Yes	No
Welfare Reform – Localisation of the Hardship Fund	To agree a scheme of support (Hardship Fund) to replace the discretionary elements of the existing Social Fund currently administered by DWP	Resources and Performance	Yes	No
CABINET RESOURCES COMMITTEE, 17 DECEMBER 2012				
Hendon Town Hall, The Burroughs, NW4 4BG				
Quarter 2 Monitoring and Performance Report 2012/13	To seek the Committee's approval of the recommendations and forecast within the report and to approve virements and transfers.	Resources and Performance	Yes	No
Annual Regeneration Report	For the Committee to note the progress made towards delivering the Borough's regeneration schemes and skills and enterprise activities.	Leader	Yes	No
Shared Services Project – Registrars Service Business Case	To seek the Committee's approval of the Business Case.	Customer Access and Partnerships	Yes	Yes
Early Intervention and Prevention Project Workstream 2: Schools as Local Delivery Units- Outline Business Case	To seek permission to proceed to the next stage.	Education, Children and Families	Yes	Yes
Marketing of Former Friern Barnet Library	To seek permission to commence the marketing of the property in order to dispose.	Resource and Performance	Yes	Yes

Former Child Guidance Centre, East Road, Burnt Oak HA8 0AJ	To seek the Committee's approval of the disposal of the Council's freehold interest in the site.	Resource and Performance	Yes	Yes
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Notice published: 14 November 2012

AGENDA ITEM 10

Meeting	Budget and Performance Overview & Scrutiny Committee
Date	29 th November 2012
Subject	Budget and Performance Overview and Scrutiny Committee Forward Work Programme 2012/13
Report of	Overview and Scrutiny Office
Summary	This report outlines the Committee's work programme during 2012/13

Officer Contributors	John Murphy, Overview and Scrutiny Officer
Status (public or exempt)	Public
Wards affected	All
Enclosures	Appendix – Budget and Performance Overview and Scrutiny Committee Forward Work Programme 2012/13
Reason for urgency / exemption from call-in	N/A

Contact for further information: John Murphy, Overview & Scrutiny Officer, 020 8359 2368

1. RECOMMENDATION

- 1.1 That the Committee consider and comment on the items included in the 2012/13 work programme of the Budget and Performance Overview & Scrutiny Committee, as set out in the Appendix.**
- 1.2 That the Committee identify items to be taken forward for the inclusion in the 2012/13 Forward Work Programme.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Annual Council, 15 May 2012 – Council agreed the scope and terms of reference of the Overview and Scrutiny Committees.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.
- 3.2 The three priority outcomes set out in the 2012-13 Corporate Plan are: –
 - Better services with less money
 - Sharing opportunities, sharing responsibilities
 - A successful London suburb

4. RISK MANAGEMENT ISSUES

- 4.1 None in the context of this report.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:
 - The Council's leadership role in relation to diversity and inclusiveness; and
 - The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 None in the context of this report.

7. LEGAL ISSUES

- 7.1 None in the context of this report.

8. CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview and Scrutiny Committees is contained within Part 2, Article 6 of the Council's Constitution; the Terms of Reference of the Scrutiny Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

- 9.1 The Budget and Performance Overview & Scrutiny Committee's Work Programme 2012/13 indicates forthcoming items of business for consideration by the Committee.
- 9.2 The work programme of this Committee is intended to be a responsive tool, which will be updated on a rolling basis following each meeting, for the inclusion of areas which may arise through the course of the year.
- 9.3 The Committee is empowered to agree its priorities and determine its own schedule of work within the programme.

10. LIST OF BACKGROUND PAPERS

- 10.1 None

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**London Borough of Barnet
Budget and Performance
Overview and Scrutiny
Committee
December 2012**

Contact: John Murphy 020 8359 2368 john.murphy@barnet.gov.uk

Subject	Decision requested	Cabinet Member	Author
29 November (Special Meeting)			
NSCSO	The Budget and Performance Overview and Scrutiny Committee to consider the final delivery of the NSCSO	Customer Access and Partnerships, Deputy Leader and Cabinet Member for Resources and Performance	One Barnet
6 December, 2012			
Quarter Two Corporate Performance and Finance	The Committee to review Quarter Two Corporate Performance and Finance	Deputy Leader of the Council and Cabinet Member for Resources and Performance	Chief Executive Service
The Barnet Group Mid-Year Performance Report	The Committee to review the Barnet Group's Mid-Year Performance Report	Cabinet Member for Housing	The Barnet group
24 January 2013			
DRS Final Business Case and Approved Bidder	The Budget and Performance Overview and Scrutiny Committee to consider the final delivery of the DRS procurement	Cabinet Members for Planning and Environment	Project Director, Development and Regulatory Services
7 March, 2013			
Quarter Three Corporate Performance and Finance	The Budget and Performance Overview and Scrutiny Committee to consider Quarter Three Corporate Performance and Finance.	Deputy Leader of the Council and Cabinet Member for Resources and Performance	Chief Executives Service

Subject	Decision requested	Cabinet Member	Author
20 June, 2013			
Quarter Four Corporate Performance and Finance	The Committee to review Quarter Four Corporate Performance and Finance	Deputy Leader and Cabinet Member for Resources and Performance	Chief Executives Service
The Barnet Group Annual Report	The Committee to review the Barnet Group Annual Report.	Cabinet Member for Housing	The Barnet Group
24 October, 2013			
Legal Services - Update on Shared Services	The Budget and Performance Committee to consider a report updating the committee on the transition to a shared legal service.	Leader of the Council	Legal Services
TBC - Long List			
Libraries - Outline Proposals for Childs Hill & Grahame Park Libraries	The Budget and Performance overview and Scrutiny committee to consider outline proposals for Childs Hill and Graham Park libraries.	Cabinet Member for Customer Access and Partnerships	Customer Services
Review of Parking Services	For any future reports relating to reviewing the parking services prepared for CRC to be presented to the Committee for consideration.	Cabinet Member for Environment	EPR

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